



**The New India Assurance Company Limited**  
**P.O.BOX 2907, Ruwi, PC: 112**  
**Sultanate of Oman**

**“FIRE CLAIM FORM” (Including Special Perils)**

This form should be completed by the Insured and returned to the Company as soon as possible and in no case later than 15 days from the date of occurrence.

Policy No..... Claim No.. .....  
Branch of Agent..... Place.....

---

1. Name of Insured .....  
Trade or Occupation.....  
Address .....  
..... Tel. No.....  
Premises Insured.....  
..... Tel. No.....

---

2. Date when the loss or damage occurred ..... Time.....  
Date when the loss or damage was discovered ..... Time.....  
By whom was the discovery made ? .....

---

3. Details of loss or damage (Please state cause and circumstances) .....  
.....  
.....  
.....

---

4. Were the premises unoccupied at the time of loss or damage ? .....  
If so, give the date when they were last occupied .....

---

5. Are you the sole owner of the property lost or damaged ? .....  
If not, state the names of any other interested parties and the nature of their interest  
(Landlord, Mortgagee, Lessee etc.).....  
.....

---

6. Have you previously suffered loss or damage by fire or by any other peril insured under the above policy? If so, give details and the name of the Insurance Company if any

.....  
 .....  
 .....

7. What other Insurances, if any, are in force covering the property?

**STATEMENT OF CLAIM**

(To be completed as appropriate. If space provide is insufficient, please attach separate sheet)

Description of each building, article or item in respect of which this claim is made	Date purchased or received	From whom obtained (Name and address)	Original cost price	Value at the time of the loss after allowing for age, wear and tear and depreciation	Amount claimed after deducting value of the salvage
Total Amount Claimed					:

I/We declare the particulars given on this form are true and complete.

Date :.....

Signature of Insured .....  
 (If a Limited Company give status of signatory)

---

**NOTES**

- (I) Whichever possible, claims should be accompanied by Builders, Architects or Repairers estimates.
- (II) A Fire policy being a contract of Indemnity only, no profit of any kind should be included in the amount claimed.
- (III) (a) Claims in respect of Buildings should be based upon the cost of restoring them to the condition they were in at the time of the loss. Contemplated improvements must not be included.  
(b) Claims for Furniture, Fittings, Machinery, Tools, Electrical Appliances etc. must not exceed their value at the time of the loss; that is , after due allowance has been made for age, wear and tear and depreciation during the time they have been in use. Where appropriate, the claim will be based on the cost of repairs or restoration.  
© Claims for stock-in-trade should be based on valued at the time of the loss after deduction of all discounts or allowances. Due allowance must be made for out of date and un saleable stock.

---

**REMARKS ON THE CLAIM**

- (a) Have you seen and examined the property, and are you satisfied that the amounts claimed are fair and reasonable after making due allowance for age, wear and tear and salvage? .....
- (b) In your opinion have all conditions and warranties of the Policy been complied with? .....
- (c) Are there any circumstances of interest to report ? .....

Date.....

---

Broker/Agent's Signature