



THE NEW INDIA ASSURANCE CO. LTD.
P.O.Box No.2907, Ruwi, P.C. 112, Sultanate of Oman
Tel.No.2477 1623 / 2477 1619 / 2477 1600. Fax No. 2470 7260

MARINE CARGO CLAIM FORM
(To be filled by Insured / Claimant)*

Re : Claim under Policy No./O.C.No.

Declaration No. _____

Dear Sirs,

This has reference to our Claim Intimation letter dated We now furnish the duly filled and signed Claim Form, as detailed below:

Name and address of the Insured / Claimant	
Name and Address of Consignor/Supplier	
Name & Address of Consignee/Buyer	
Details of Consignment Damaged	
Bill of Lading / AWB / TCN No. & Date (if multimodal, specify details of all)	
Voyage – From – To	
If arrived by Vessel /Air (a) Date of Landing (b) Date when Cleared (c) Date dispatched to final destination	
Reasons for delay, if any, in : (a) Clearing from Port / Airport (b) Despatch to final destination	
Condition of consignment at the time of Clearing	
Date of taking delivery at the Final destination	

Reasons for delay in taking delivery at final destination, if any	
Date when loss / damaged noticed	
Complete details of the condition of the Cases / Packages when delivered / received	
Whether Port Examination Voucher / Airport Customs Remarks / Shortlanding Certificate / Cargo Removal Order obtained ? If so, attach the same	
If consignment received in damaged condition, whether Joint Survey was conducted	

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Has claim been made against Carrier	
If claim has not been lodged on the Carrier, state the reasons for the same	
Estimate of repairs / replacement	
Salvage value of the affected consignment	
Any other relevant information	

(*Strike out whichever not applicable)

We enclose herewith the following documents :

- 1) Original Insurance Policy and / or Certificate
- 2) Complete Invoices, Packing List, Purchase/Sales Order.
- 3) Copy of the Bill of Lading, Cargo Arrival Notice.
- 4) Cargo Charges Removal Order.
- 5) Copies of correspondence exchanged with the Air Carrier / Port / Carrier Agencies, together with their replies in original.
- 6) Cargo Survey Report (Air) / Port Examination Voucher (Vessel).
- 7) In case of RTA, ROP Report / Baldiya Report with quantity of items damaged to be certified.
- 8) In case of Fire damage during transit, Civil Defence Report quantifying the damages.
- 9) Claim Bill.

Yours faithfully,

Co. Stamp & Signature

(*Strike out whichever not applicable)